

SAHK Jockey Club Elaine Field School  
2022-2023 Parent Notice  
**Ordering of Summer School Uniform**

21<sup>st</sup> March, 2023

Dear Parents,

[This is the summary of the Chinese Version as attached]

Please note that our school logo and school uniform has been changed. All students are required to wear the new school uniform(blue colour) in 2023-2024. We are going to host 1 group ordering of summer school uniform. Details are as follows:

1. Price list with order form is attached (see Appendix 1). **Please fill in the order form and return it to the school together with the reply slip.**
2. A fee bag will be given to parents when the order amount is within \$500, so parents can pay fee by the fee bag. School uniforms will be taken away by students. And for the order amount over \$500, payments should be made by paying cash at our school office in person.
3. If parents need to change the school uniform, please return it to the class teacher within 7 days and parents will be notified of the payment and collection arrangements after sorting. Please note that uniform can only be changed once. School uniforms which have been written or rinsed will not be changed.
4. Please sign and return the reply slip and order form to school **on or before 28<sup>th</sup> March, 2023 (Tuesday)** to confirm your order.

For any enquiries, please feel free to contact Ms Lam Man Kuen at 2348 9506.

\_\_\_\_\_  
Mr Suen Yau Man  
Principal

**Reply Slip**

To whom it may concern,

I have acknowledged the details of ordering of summer school uniform and I decide

\* ☐ to place an order with filled order form.

☐ not to place an order with order form.

Student name: \_\_\_\_\_ Signature of Parent: \_\_\_\_\_

Class: \_\_\_\_\_ Name of Parent: \_\_\_\_\_

Date: \_\_\_\_\_

\*Please ✓ in the appropriate box.